

2021 VIRTUAL

Fund Directors Conference

OCTOBER 20-21

Sponsorship Contract

TERMS AND CONDITIONS

Based on mutual consideration, this sponsorship contract will serve as a binding agreement between the Investment Company Institute (ICI), on behalf of the Independent Directors Council (IDC), and the sponsor with respect to agreed-upon sponsorship opportunities at the **2021 Virtual Fund Directors Conference** (the conference) to be held virtually **October 20-21, 2021**.

An authorized agent of the sponsoring firm acknowledges and accepts the following terms and conditions of this contract by completing the sponsorship registration form on the IDC website and indicating the specific sponsorship opportunity requested. ICI/IDC will provide sponsor recognition and benefits described in the 2021 Virtual Fund Directors Conference Sponsorship Opportunities and Benefits page for the applicable slot.

ACCEPTANCE

All sponsorship opportunities are available on a first-come, first-served basis and upon IDC approval. IDC has the absolute right to limit the number of total sponsors and to select sponsors at its sole discretion. Acceptance of a sponsorship request by IDC is based upon slot availability at the time of receipt of the completed website registration. Sponsors have no right or authority to make any determinations with respect to the conduct, participants, presenters, display, performance, content, setup, or any aspect of the conference or sponsored event.

PAYMENT

The following payment conditions apply:

- » Sponsors will not be charged until approved.
- » The sponsorship fee must be received no later than two weeks after the sponsor has been approved.
- » ICI will issue the sponsoring firm an invoice, and the balance can be paid via check or online with a credit card. If the final balance is not received by the date outlined on the invoice, the requested sponsorship slot will be released for resale and no previously paid money will be refunded.

If sending payment by US mail, please send all check payments with a copy of the invoice to:

Investment Company Institute
PO Box 759456
Baltimore, MD 21275-9456

If sending payment by overnight services, please send all check payments with a copy of the invoice to:

Investment Company Institute
7175 Columbia Gateway Drive
Columbia, MD 21046
Attn: Lockbox 759456

CANCELLATIONS

Cancellations must be received in writing by **September 6, 2021**, to Pete Bockelman at pete.bockelman@ici.org. If the participating firm wishes to cancel before **September 6**, the firm will receive a refund of 50 percent of all submitted money. After **September 6**, no refunds will be issued.

ATTENDEE SOLICITATION

Sponsors will receive login information and access to the conference attendee list beginning in mid-August. The list contains a real-time listing of attendees, is available for download, and is sortable. **If the sponsor has not submitted payment by this time, no lists will be made available.** Please note that only attendees who wish to share their contact information will be on the lists provided. Use of these lists is for preconference solicitation only.

INDEMNIFICATION

The sponsor hereby agrees to indemnify, defend, reimburse, and hold harmless ICI, IDC and their respective officers, directors, employees, volunteers, and representatives against any and all claims, loss, damage, or expense (including attorneys' fees) that may arise in connection with or be asserted against, resulting from, imposed upon, incurred, or suffered as a result of the sponsor's participation in the conference.

TERMS AND CONDITIONS

ICI and IDC shall have discretion in the interpretation and enforcement of the terms and conditions in this contract and all aspects of the conference, and the power to make, from time to time, such reasonable amendments thereto and to establish such further terms and conditions as it shall consider necessary for the proper conduct of the conference, including the sponsorship opportunity, provided such new terms and conditions do not materially alter or diminish the contractual rights of sponsorship. All matters, issues, or questions not covered by the Terms and Conditions are subject to the sole discretion of ICI/IDC.

I have read the above contract and agree to abide by the Terms and Conditions governing participation in the conference.

SPONSOR (COMPANY NAME):

BY (SIGNATURE):

PRINT NAME AND TITLE:

DATE:

A copy of this signed agreement must be submitted within 48 hours of sponsorship registration.

Accepted by ICI

BY (SIGNATURE):

PRINT NAME AND TITLE:

DATE:

Return sponsorship contract to:

Pete Bockelman

pete.bockelman@ici.org